



Request to Waive Court Fees

If you are getting public assistance, are a low-income person, or do not have enough income to pay for household's basic needs and your court fees, you may use this form to ask the court to waive all or part of your court fees. The court may order you to answer questions about your finances. If the court waives the fees, you may still have to pay later if:

- You cannot give the court proof of eligibility (Please provide paystubs from employer or copies of checks from TANF, SSI, or other agency).
- Your financial situation improves during this case.

Name: _____

Physical Address: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Employer: _____

Title: _____

Employer's Address: _____

What fees are you asking to be waived?

Why are you asking for the court to waive your court fees?

Monthly Income

Gross income before deductions: \$ _____

List sources and amount of any other income you have each month, including spousal/child support, retirement, social security, disability, unemployment, military basic allowance for quarters (BAQ), veterans payments, dividends, interest, trust income, annuities, net business or rental income, reimbursement for job-related expenses, gambling or lottery winnings, etc.

- 1. _____ \$ _____
 - 2. _____ \$ _____
 - 3. _____ \$ _____
 - 4. _____ \$ _____
- Total Monthly Income: \$ _____

Household income - List all other persons living in your home and their income; include only your spouse and all individuals who depend in whole or in part on you for support, or on whom you depend in whole or part for support.

- 1. Name: _____ age: _____ Income: \$ _____
 - 2. Name: _____ age: _____ Income: \$ _____
 - 3. Name: _____ age: _____ Income: \$ _____
 - 4. Name: _____ age: _____ Income: \$ _____
- Total Monthly Income: \$ _____

List any other facts you want the court to know, such as unusual medical expenses, family expenses, family emergencies, etc., attach to this form (list here and attach any documentation).

Important: If your financial situation or ability to pay court fees improvise, you must notify the court within five days.

Money & Property - Cash on Hand: \$ _____

List financial accounts (bank and amount)

_____ \$ _____
_____ \$ _____
_____ \$ _____

Do you own any cars, boats and other vehicles (please list):

1. _____ Value: _____ Payments: _____
2. _____ Value: _____ Payments: _____
3. _____ Value: _____ Payments: _____

Do you own any real estate (please list):

1. _____ Value: _____ Payments: _____
2. _____ Value: _____ Payments: _____
3. _____ Value: _____ Payments: _____

Other personal property (jewelry, furniture, furs, stocks, bonds, etc.)

1. _____ Value: _____ Payments: _____
2. _____ Value: _____ Payments: _____
3. _____ Value: _____ Payments: _____

Monthly Expenses:

Rent	\$ _____	Food/Household	\$ _____
Utilities/telephone	\$ _____	Clothing	\$ _____
Laundry/Cleaning	\$ _____	Medical/Dental	\$ _____
Insurance	\$ _____	Child Care	\$ _____
Child Support	\$ _____	Transportation	\$ _____
Installment Payments	\$ _____	Any other monthly payments	\$ _____
Total Monthly Expenses:	\$ _____		

The information I have provided on this form and all attachments are true and correct.

Print Name: _____

Signature: _____ Date: _____