



Tribal ID Affidavit Frequently Asked Questions (FAQs)

Use this guide to complete your Affidavit for a Tribal Identification Card correctly the first time.

Before You Submit

- Original only – Affidavits cannot be faxed or emailed. Submit the original, notarized form.
- Complete both pages – Do not leave blanks. Write “N/A” if something does not apply.
- Legal name required – Use your full legal name as it appears on official records.
- Name change? Include legal documentation (court order, etc.).
- Photo Requirements (Must Include Photo)

Your attached photo must be:

- Clear and in color
- Taken within the last 6 months
- Plain, neutral background
- Full face visible
- No hats or sunglasses

Important:

- Photo will **not be returned**.
- Ask the notary to stamp a small corner of the photo only.
- Do **NOT** cover your face with the notary seal.

Address Information

- Your mailing address will be printed on the ID unless you check the box to print your physical address instead.
- Complete all fields (street, city, state, ZIP).

Community Registration (Voting Purposes)

- Select one community. This is used for Tribal Elections and Enrollment reports.
- If you live within 100 miles of a community, you are automatically registered there.
- If you live more than 100 miles away, you may choose your community.

Minors (Under 18)

- A parent or legal guardian must complete and sign the affidavit.
- Legal guardians must include guardianship paperwork.
- Without proper authority documents, the ID cannot be issued.

Signature & Notary

- Tribal Citizens 16 or older must sign for themselves.
- Sign inside the signature box only. This signature will appear on your ID.
- Signature must be in front of a notary.
- Incomplete notarization will delay or reject your application.

Legal Notice

Providing false or misleading information may result in penalties under Section 15.01.009 of Tribal Statutes.

Need Help?

Phone: 1 800 344 1432 ext. 7146

Email: enrollment@tlingitandhaida.gov

Website: www.tlingitandhaida.gov [Sample Affidavit | PDF]